

INFORMATION FOR CLIENTS AND SUPPLIERS

(ART.13 EU REGULATION N.679/2016)

MARITTIMA RAVENNATE SPA, Head Office in Ravenna, Via Circonvallazione Piazza d'Armi 74, Tax Code-Vat number 00070960398 (hereinafter referred to as "Data Controller") has to provide detailed information regarding the processing of personal data, according art. 13 EU Regulation n. 697/2016 "Regulation on the protection of personal data"(hereinafter referred to as "GDPR) and D.lgs 196/2003 "Privacy Code", and concerning the rights subjects who are making contract with her have. You are kindly invited to read the above information carefully in order then to knowingly express your will concerning the processing of your data with the methods and purposes indicated below.

1. Data Controller

The Data Controller, i.e. the subject entitled to decide regarding the purposes and means of the processing of personal data, is MARITTIMA RAVENNATE Spa, head Office in Ravenna, Via Circonvallazione Piazza d'Armi 74, Tax Code-Vat number 00070960398, Ph +39 0544.61526 Fax: +39 0544.63546 - E-mail: privacy@marittimaravennate.com - Pec: mail@pec.marittimaravennate.com .

2. Purposes and legal basis of the processing

All the data previously communicated by you, during and after the termination of the contract, are collected and used within the limits established by law/regulations and are processed for the following purposes and related legal basis:

PURPOSES	LEGAL BASIS
1.Purposes strictly related to execution of obligations in force and relevant legal and contractual compliance, plus to an efficient operational management of these relationships	1.The provision of these data has its own legal basis on the contract (or pre-contract) between Data Subject and Data Controller ex art.1, let.b, GDPR
2.Purposes related to performance of legal obligations, such as preparation of financial statement, tax statement etc.	2.The provision of these data has its own legal basis on the fulfillment of the legal obligation ex art.1, let.c, GDPR
3.Purposes related to the activation of rights assured by law, both in Court as out of Court (for example debt collection)	3. The provision of these data has its own legal basis on the legitimate interest of the Data Controller on the enforcement of his rights ex art. 6.1 let.f, GDPR.

The processing of these data is necessary for a correct management of the contract and their provision is optional but necessary for purposes 1,2,3 above mentioned. Any refusal to provide such data involves the impossibility to start or continue the contract or to perform it properly. If your data are incorrect or incomplete, the proper processing of the data could not be guaranteed.

3. Categories of data processed

The processing concern or may concerns following categories of data processed: personal data, domiciliation data, company contact details, Clients/Suppliers' persons in charge (e-

mail and phone number), data relating to the bank account, requested or provided for the exclusive achievement of the purposes related to the execution of the contract and the processing itself.

4. Data processing methods

Your personal data processing will take place at Data Controller's office (or in case by the subjects mentioned in paragraph 6) in paper form or by electronic means strictly related to the purposes of the processing and assuring the security and confidentiality of the data. Such instruments are managed in order to minimize the risk of destruction or loss of data, unauthorized data access, processing that infringes the purposes mentioned in this information.

Your data are collected for the purposes mentioned above only. Such data are adequate, relevant and not excessive the purposes of the processing; if necessary they could be adjourned in order to guarantee their accuracy. Besides we inform you there is no automated decision-making process and no profiling is carried out.

5. Data storage period

Your personal data will be kept for the time necessary for the execution/fulfillment of the contractual obligations and to provide the due assistance to the clients, safe and unprejudiced the rights below. In any case the Data Controller and the Processors appointed by him could keep the data for a further period only to fulfill specific obligations; at the end of it, data will be cancelled. Data storage period is fixed, as general rule, in 10 years; in case of litigation, till all the rights of appeal have been expired.

6. Categories of subjects to whom data could be communicated or who could become aware of As Processor or Authorized person

For the purposes mentioned above, your data will be processed by the Data Controller, the Data Processor and the persons duly authorized by him.

Your data could be communicated, just for compliance with contractual or legal obligations to:

- . Subjects who are entitled by law or regulations;
- . Cooperator, employees, vendors, subcontractors, agents, subagents, clients and consultants of the Data Controller, within their duties and/or contractual obligations, including the Data processors or Authorized persons;
- . Natural persons, private or public companies when communication is necessary or functional to the performing of Data Controller's activities or execution of the contract with methods and purposes mentioned above;
- . National Government's Local Office for anti-mafia certification as per D.P.R 252/1998 and D.lgs 490/1994 and Public Authorities/Administrations for legal obligations;
- . Post offices, forwarding Agents and couriers for consignments of documents or goods;
- . External subjects who have specific assignments related to legal, corporate, accounting and judicial (in case of litigation) obligations

Your data will not be released furtherly.

7. Data transfer in a third country

Your personal data can be processed by computer or electronic equipments which could involve a "Cloud Computing" processing; in this case, the update could take place also on servers located in Extra Ue countries. In such event your explicit consent will be required, if the transfer has no appropriate safeguards. Moreover, if data will be processed in this way, strict safeguard measurers will be taken; if transfer will take place to foreign countries not considered appropriate or if the transfer will not be guaranteed by appropriate measurers, an explicit, prior consent will be required.

8. Data subject's rights

Data subject has the specific rights mentioned in art.15 et seq. GDPR exercisable in every moments such as: to ask for the existence or not of own personal data and how they are used; to obtain the deletion, anonymization or block of data processed illegally and also their update, rectification, integration and to object in total or partially to the processing for legitimate reasons by contacting our company at following phone number +39 0544 61526 of fax +39 0544 63546.

Each request can also be sent by email to privacy@marittimaravennate.com or by Pec to mail@pec.marittimaravennate.com or by regular mail to MARITTIMA RAVENNATE SPA, Via Circonvallazione Piazza d'Armi 74 - 48122 Ravenna (Ra).

In any case Data subject has always the right to lodge a complaint with " Autorità Garante per la protezione dei dati personali" - Piazza Venezia n.111 - 00186 Roma (RM) - Ph 06/696771 - Email: garante@gpdp.it - Pec: protocollo@pec.gpdp.it

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